



Sails terms & conditions

Prices

All prices quoted are inclusive of GST. There is a minimum spend of \$1000 over the bar on Friday and Saturday of which \$100 is room hire and \$900 is a drinks tab to be spent at the time of the booking. Unless another package is arranged and approved prior to booking.

Hiring times

Sails is available from 11am – 12.30 am 7 days a week. Time to be confirmed at time of booking, changes may not always be possible.

Deposit

A deposit of \$100 is required to book sails exclusively. This is a non refundable deposit. No tentative bookings are taken.

Payment

All credit cards and cash are accepted. Payments must be made on or before the night of the function unless otherwise arranged with management.

Packages and catering

Final numbers must be confirmed 5 business days prior to the function. After this time there is no refund if the numbers decrease, note this only applies to groups with set menu's that are not ordering off the main board.

Cancellation

Functions can be cancelled up to 6 weeks prior to function date, and rescheduled using the same function deposit. If a function is cancelled within 6 weeks of the function date, the deposit is forfeited.

Surcharges

A 15% surcharge applies to all functions held on a Public Holidays.

Damages

The client is responsible at all times for any loss or damage to the property of the Hotel caused by the client, guests and attendees.

Customer Responsibilities

The function shall commence and conclude at the agreed times, clients, guests and attendees shall conduct themselves in an orderly manner in full compliance with The Star Hotels Patron Code of Conduct.

Storage Room

The storage of materials or items for the event is subject to the availability of a room and must be requested in advance. All items must be removed immediately following each event. All items not collected will be disposed of within thirty (30) days of event concluding.

Food

The Star Hotel must cater for all food with the exception of a cake. Hot Food is available between 11:30am-2:30pm & 5:30pm-10pm. Other times may be available dependent on the request. Event cakes can be brought onto the premises, with prior arrangement with the management.

Provisions of goods and services supplied by client

Delivery of hired equipment supplied by the client to the hotel must be advised to the manager prior to the delivery and must be delivered to a designated area. The hotel will not be held responsible for the security, set-up or transportation of this equipment and will not be responsible for damages or loss sustained.

Children on premises

Children under the age of 18 are permitted in the function areas of the hotel but must be in the immediate presence of an adult at all times. Please enquire for further details.

Decorations

If you wish to decorate your room for your function you are welcome to put up any non-permanent decorations. In most cases any decorations that you wish to keep will need to be removed on the night. Anything that can be thrown out can be left for The Star Hotel staff to take down and clean up. Exceptions to this can be made upon request.

Music

Due to various council licensing regulations, the management reserves the right to monitor and adjust any sound level. Jukebox music packages are available on request prior to the function. There is no facility available to attach external sound equipment to our existing system. If you wish to supply your own music you will need an independent self-contained sound system.

Unforeseen circumstances

In the event of inability to comply with any of the provisions of this contract by virtue of any sensation or interruption of electricity or gas supplies, industrial disputes, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident, the hotel reserves the right to cancel any booking or refund any deposit without notice, where possible the next best option will be offered to the client as a substitute.

Please note that we do not cater for 18th Birthdays

I agree to the above terms and conditions:

Name:.....Signature.....Date / /20